



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

**Governor's Workforce Investment Board (GWIB)
Mining and Materials Sector Council
Education & Training, K-12 Subcommittee
Thursday, October 3, 2013
3:00 p.m.**

Name of Organization: Governor's Workforce Investment Board (GWIB)
Mining and Materials Sector Council
Education & Training, K-12 Subcommittee

Date and Time of Meeting: **Thursday**, October 3, 2013
3:00 p.m.

Place of Meeting: **Great Basin College**
Elko Campus
1500 College Parkway
High Tech Center Building, Room 137
Elko, NV 89801

Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following locations:

Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Department of Employment, Training & Rehabilitation
Vocational Rehabilitation
1325 Corporate Boulevard, Large Conference Room
Reno, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, 1st Floor Auditorium
Carson City, NV

Subcommittee Council Members Present: Pam Borda, Sharon Horn, William Kirby, Sue Poland, Joe Riney, Carey Stringham, Jeff Zander

Subcommittee Council Members Absent: Dana Pray (excused), Byron Goynes

DETR WSU Staff Present: Earl McDowell, Ansara Martino, Odalys Carmona, De Salazar, Doug Van Aman

Others Present: None noted

**Please note that all attendees may not be listed above.*

I. Welcome, Introductions and New Members.....Pam Borda, Chair
GWIB, Mining and Materials Sector Council, Education & Training, K-12 Subcommittee

The Chair of this Council, Pam Borda, called the meeting to order at 3:00 p.m., welcomed everyone and thanked them for attending this meeting. She then asked Ansara Martino, Grants and Policy Analyst from DETR’s Workforce Solutions Unit, to call roll.

II. Roll call and Establishment of a Quorum Ansara Martino, Grants and Policy Analyst
Department of Employment, Training and Rehabilitation (DETR), Workforce Solutions Unit

Ansara Martino called roll and informed the Chair that a quorum was present.

III. Verification of Posting..... Ansara Martino

Ms. Borda asked Ansara Martino to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Martino verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session** Pam Borda
Members of the public will be invited to speak; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Ms. Borda announced the First Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, Ms. Borda moved to Agenda Item V.

V. **For Possible Action** – 2013 GWIB Mining and Materials Strategic Plan..... Pam Borda

Ms. Borda reminded the subcommittee council members that this subcommittee will be focusing on the tasks assigned to the subcommittee and directed them to the K-12 Opportunities on page 7 of the Strategic Plan, and the tasks shown on page 9.

1. Complete a statewide Career and Technical Inventory for K-12 and Higher Education

Ms. Borda mentioned that this was assigned to the Education and Training Subcommittee; however, she said the higher education inventory would be handled by Bret Murphy, and Ms. Borda’s subcommittee will handle K-12. She said that as Jeff Zander handled much of this information through the Dream It Do It Program, and the inventory just needs to be updated. She went on to state that the next task was to determine what CTE courses should be added to the curriculum at a K-12 level and college-level, but this will first need the career pathways that the industry subcommittee is working on currently.

2. Career Pathways

Odalys Carmona commented that the career pathways, showing the current curriculum being offered in Career and Technical Education (CTE) in the State of Nevada has been completed for the Mining and Materials Sector, and once this is reviewed and approved by Earl McDowell, Deputy Administrator for DETR's Workforce Solutions Unit, she will forward to the sector council members for their review and feedback. She went on to explain that the Career Pathways, created by working closely with Sue Polland in Nevada Department of Education's CTE department, aligns demand-driven jobs in the mining and materials industry with the curriculum available in CTE for the State of Nevada. Ms. Borda said that she may need more detail, as she is looking for information on very specific jobs within the mining industry, for example, a diesel mechanic.

She further explained that the Career Pathways document will provide 9th graders with the information they need to know to move forward with a career in the mining and materials sector. Ms. Borda said that she may need to have more detailed information, for very specific jobs within the mining industry, and cited an example of a diesel mechanic, which has four different levels, what training is required, and she asked if the Career Pathways brochure contained this information.

Ms. Carmona said that the brochure contains information on the career pathway that is currently available in 9th-12th grade in career and technical education. She described herself in the third person, saying Ody walks into the 9th grade deciding "I want to get into mining." She would then have to get into a CTE track, not necessarily a diesel mechanic, but rather choosing courses in fields within that area that are currently offered and by the 12th grade she would then have the potential to go into an entry-level position in the mining and materials industry. The Career Pathways, Ms. Carmona continued, also has the benefit of showing gaps (gap analysis) to show what is needed in the curriculum.

Nancy Gray commented that people in industry that are trying to build on the pathway job descriptions (including diesel mechanics, electricians, instrumentation techs, lab technicians, surveyors and environmental techs identified as the greatest need areas) which have already been developed through the Dream It Do It program, and indicated that there may be an opportunity to review the Career Pathways and mesh documents for this project. Ms. Borda suggested that after reviewing the Career Pathways brochure mentioned by Odalys Carmona, and the career pathways that industry employers are doing, that they do a gap analysis to see what is missing, and then decide their next action to fill any needs indicated.

Ms. Borda then moved to page 11 of the Strategic Plan, where the major focus of K-12 is located and asked Jeff Zander for his comments on a possible pilot program. Mr. Zander stated that Shane Sutton, the CTE coordinator/facilitator told him that many of the Dream It Do It concepts have already been implemented in some high schools to align the job descriptions, but wanted to have further discussion with them to determine their current status. Ms. Borda stressed the need to document their progress, and to work toward a seamless transition between high school and college. The other piece, she mentioned, is the "soft skills."

Sue Polland stated that she could provide comment on the questions of employability "soft skills", and went on to mention that currently the CTE program has an Employability Skills Readiness Test, which is an assessment that is given to students enrolled in CTE tracks in their third year, and teaches and uniformly measures their employable skills. Those students passing the assessment will receive a certificate, which will be in their possession when they move on to college or directly into the work force. She mentioned that the CTE standards can be found on their CTE website, but also agreed to forward information to the sector council members, and stated that they are currently in the 2nd year of testing.

Ms. Borda asked for comments on Elko County school projects, and stated that she is working with GBC to get Adobe Middle School students interested in college. Ms. Borda said that students need to be made aware of what is available. Jeff Zander mentioned the success of the Mining Rocks program, and expanding that program has been discussed. Discussion ensued amongst sector council members on the success of the program. Ms. Borda stressed the importance of making students aware of what is available locally, so that they can make the right choices of what courses to take in high school. Ray Bacon commented that depending on the counselors to disseminate information about the programs for the CTE pathways is fine and necessary, but suggested that the topic could also be mentioned at assemblies to ensure the information gets out adequately. Ms. Borda thanked him for his comments and then asked the sector council members if they had further comments.

Nancy Gray stated that Earl McDowell asked that pilot projects be identified by the sector council by December 2, 2013 in order to be presented on December 19, 2013 for possible funding, putting the sector council under a time crunch to get something accomplished. She asked Carrie Stringham about the Explore Your Future Pilot Proposal she has been working on with Bret Murphy, who has the updated information. She stated that this is a “plug and play” for high school sophomores and any school district in Nevada would be able to adopt it. Discussion about adding and funding practical classes ensued amongst council members, Bill Kirby, as a former Commissioner, asked about possible partnership with local government to accomplish this. Ms. Stringham said that this year the legislature passed a bill for a work experience class by Senator James Settlemeyer and also CTE does have work placement associated with their advanced studies courses. Ms. Borda commented that a good marketing program is needed for successful pilot programs to make all school districts aware of the programs and how they may be implemented, she further stressed that focusing on putting together a pilot program is of top priority.

VI. **Discussion** – New Business and Future Agenda Items Pam Borda

Suggestions for new business and future agenda items included the following:

- Discussion of Pilot Program
- Update on CTE Career Pathways

VII. **For Possible Action** – Future Meeting Schedule Pam Borda

Ms. Gray mentioned that the CTE Post-Secondary Subcommittee is meeting on October 16, 2013 at 10:00 a.m., and the Industry Employers Subcommittee group talked about piggy-backing on to that meeting, as there are so many over-lapping interests. Ms. Borda said that she would contact Bret Murphy and Cindy Wild to propose a joint meeting in future. Earl McDowell said that DETR will send out an invitation to all members advising of the location and time of the meeting. Ms. Borda thanked him and asked for any further comments. Hearing no further comments, she moved to the next agenda item.

VIII. **Second Public Comment Session** Pam Borda
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public Comment may be limited to three minutes per person at the discretion of the chairperson.

Ms. Borda announced the Second Public Comment Session and invited members of the public to comment. No comments were made. Hearing none, Ms. Borda moved to Item IX.

IX. **Adjournment** Pam Borda

After concluding the Second Public Comment Session, Ms. Borda adjourned the meeting at 3:40 p.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
MINING AND MATERIALS SECTOR COUNCIL
EDUCATION & TRAINING, K-12 SUBCOMMITTEE

Pam Borda, Byron Goynes, Sharon Horn, William Kirby, Sue Poland, Dana Pray, Joe Riney, Carrie Stringham, Jeff Zander.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Wednesday, October 2, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.