



## GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200  
Carson City, Nevada 89713  
Telephone (775) 684-3911 \* Fax (775) 684-3908

### MEETING MINUTES

**Name of Organization:** Governor's Workforce Investment Board (GWIB)  
Mining and Materials Sector Council

**Date and Time of Meeting:** **Monday**, March 11, 2013  
9:00 a.m.

**Place of Meeting:** **Great Basin College**  
Elko Campus  
1500 College Parkway  
High Tech Center Building, Room 137  
Elko, NV 89801

*Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following locations or by calling the number and access code listed below:*

**Department of Employment, Training & Rehabilitation**  
500 South Third Street, SAO Auditorium  
Carson City, NV

**Department of Employment, Training & Rehabilitation**  
2800 East St. Louis Avenue, Conference Rooms A, B & C  
Las Vegas, NV

1-877-810-9415  
Access Code 4697842#

**Council Members Present:** Dana Pray, Nancy Gray, Ray Bacon, Jonathan Begley, Pam Borda, Denise Carver, Mark Doty, Russ Fields, Sharon Horn, Mike Page, Robert Jordan, Todd Valline, Dr. Carrie Stringham, Joseph Riney, Bret Murphy, Marilyn Blade.

**Council Members Absent:** Commissioner William Kirby, Commissioner Vida Keller, Councilwoman Gerri Schroder.

**Council Ex-Officio Members Present:** Jeremy Hayes (DETR, Research and Analysis Bureau), Linda Crawford (Nevadaworks).

**DETR WSU Staff Present:** Earl McDowell, Derita Hopkins, Ansara Martino, Tatjana Vukovic.

**Others Present:** Ron Fletcher (DETR), Mindy Wells (Newmont Mining), Bruce Atkinson (Community Service Agency), Linda Devon (Western Nevada College), Chris Wells (AT&T), Ken Pierson (DETR), Ken Fleming (GE Bently), Bill Anderson (DETR), Leandra Copeland (DETR), Lou Lombardo, Jim Fleming.

## **AGENDA**

- I. Welcome and Introductions .....Dana Pray, Chair  
Governor’s Workforce Investment Board, Mining and Materials Sector Council

Dana Pray called the meeting to order and asked for everyone present to introduce themselves.

*Please refer to pp. 2-4 of the meeting verbatim transcript for this item.*

- II. Roll call and Establishment of a Quorum ..... Derita Hopkins, Administrative Assistant  
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

When Ms. Pray asked for roll to be called, Derita Hopkins called roll and verified that a quorum was present.

*Please refer to pp. 4-5 of the meeting verbatim transcript for this item.*

- III. Verification of Posting.....Derita Hopkins

Ms. Hopkins verified that the agenda for this meeting was posted according to NRS 241.020.

*Please refer to p. 6 of the meeting verbatim transcript for this item.*

- IV. **First Public Comment Session** .....Dana Pray  
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Ms. Pray announced the first public comment session. Todd Valline, the Mining and Materials Industry Specialist with the Governor’s Office of Economic Development asked to confirm both his and Pam Borda’s membership on this Council. Marilyn Blade also asked to confirm her membership.

*Please refer to pp. 6-7 of the meeting verbatim transcript for this item.*

- V. **For Possible Action** – Mining and Materials Industry Report .....Bill Anderson  
Chief Economist, State of Nevada

Mr. Anderson, DETR’s Chief Economist, explained the Bureau of Research and Analysis’ role with DETR and gave a presentation on the overview of the Mining and Materials industry in Nevada. Mr. Anderson asked the Council to review the data he presented today and let him know which data they would like greater detail for; for example, occupations, supply chain issues, etc. The Council will review the data and request additional information as needed. The Council also will consider asking representatives of JobConnect to present information in terms of how many of the industry jobs are posted with JobConnect and to discuss any challenges they have in filling those positions. One member also requested that Mr. Anderson present more information on industry occupational demand and industry requirements. Another member asked the other Council members to remember that they have to factor in commodity prices when forecasting and projecting occupational demands and needs. Additional requests for Mr. Anderson consisted of looking at where the industry jobs compared to where the qualified workers live, which Council members referred to as “worker flows,” as well as data of specific regional competitiveness factors. At the request of the Council, Mr. Anderson also agreed to provide definitions of economic terms that will be used in the reports he will provide.

A Council member suggested Chair Dana Pray make contact with Noble Energy to learn of any workforce development problems they are having.

*Please refer to pp. 7-21 of the meeting verbatim transcript for this item.*

In addition, a copy of the “Mining and Materials Industry Report” handout as discussed by Mr. Anderson can be found at the following link:

[Mining Sector Report.pdf](#)

VI. **Discussion** – Nevada’s Workforce Investment System.....Earl McDowell  
Deputy Administrator, Workforce Solutions Unit, DETR

Following Mr. McDowell’s presentation on how Nevada’s Workforce Investment System works, Council members requested that they be sent a copy of the organizational chart, as well as the PowerPoint presentation and Governor Sandoval’s Executive Order 2012-18, that Mr. McDowell referred to. Mr. McDowell asked Derita Hopkins, Administrative Assistant in DETR’s Workforce Solutions Unit, to send them the requested information.

*Please refer to pp. 22-29 of the meeting verbatim transcript for this item.*

In addition, a copy of the “Nevada’s Workforce Investment System” presentation, a copy of the organizational chart, and Governor Sandoval’s Executive Order 2012-18 can be found at the following links:

[Nevada Funding Presentation WIA Earl.pdf](#)

[Org Chart - Sector Councils - March 1 2013.pdf](#)

[Gov Sandoval's Exec Order re Workforce Boards Nov 2012.pdf](#)

VII. **Discussion** – Status of Great Basin College Workforce Development Programs .....  
.....Bret J. Murphy, Dean  
Academic Support and Applied Sciences, Great Basin College

Upon conclusion of Mr. Murphy’s discussion of Great Basin College Workforce Development Programs, requests from Council members included asking him to provide placement figures by discipline and long-term retention numbers. Mr. Murphy advised the Council that he would also send them the results of a survey his academic institutions sent out to determine the needs of mining industry employers.

Council members determined that they want to consider the possibility of having mobile training centers. These mobile training centers could be used to handle campus overload capacity and provide training at different mining sites.

Members also began to identify which classes/training are highly needed in the industry right now, such as safety and EMS training, safety coordinator training, geology/surveyor technicians and engineers, and accountants. This discussion will continue as the Council discusses industry and employer needs. Chair Pray stated that it will be a future meeting agenda item.

*Please refer to pp.30-40 of the meeting verbatim transcript for this item.*

VIII. **For Possible Action** – Mining and Materials Sector Council Duties and Charge .....  
.....Dana Pray/Earl McDowell

When Ms. Pray turned this agenda item over to Mr. McDowell and asked him to discuss this Council’s duty and charge, Mr. McDowell explained the duties and charge of this Council as mandated by the

GWIB Industry Sector Council Bylaws. It was suggested that there be an item on the next meeting agenda for the Council to determine how they want to take action on their duties and charge in order to develop industry workforce needs. To view a copy of the GWIB Industry Sector Council Bylaws that were referred to during this agenda item, it is available at the following link:

[Sector Council By-Laws - Updated March 1 2013.pdf](#)

*Please refer to pp. 40-44 of the meeting verbatim transcript for this item.*

IX. **Discussion** – Memberships.....Dana Pray

Ms. Pray requested that council members provide her with potential new members’ names and contact information. Nominations were presented by some members to invite individuals to this Council. Those nominations will be followed up on by the Chair and DETR’s Workforce Solutions Unit.

*Please refer to pp.44-48 of the meeting verbatim transcript for this item.*

X. **For Possible Action** – Guidelines and Expectations for Developing 2013 Strategic Plan .....Dana Pray

Ms. Pray announced that this item will be on the next meeting’s agenda so Council members have an opportunity to review the information, such as their duties and charge, presented to them today.

*Please refer to pp.48-50 of the meeting verbatim transcript for this item.*

XI. **For Possible Action** – Future Agenda and/or Recommendations .....Dana Pray

Member suggestions for future agenda items and/or action as discussed during this agenda item consisted of:

- For council members to look at leveraging some existing programs for the youth. For example, currently in Winnemucca there’s a youth program called “Explore Your Future” which will provide all High School sophomores with an opportunity to visit a college campus.
- For the Council to invite DETR’s Workforce Solutions Unit Youth Advocate (Odalys Carmona) to the next meeting to provide some helpful insights regarding the current DETR youth programs.
- For council members to explore some options with the Nevada Mining Association (NVMA) to dedicate a FTE to education as a member.
- For Pam Borda to provide an overview presentation regarding “Dream-It-Do-It” program at the next scheduled meeting and plans for any future pilot programs that they can discuss. To invite Bill Anderson, Chief Economist for the State of Nevada to provide additional data regarding the GWIB Mining and Materials industry sector.
- For a representative of Great Basin College to discuss the college’s challenges in implementing workforce development training programs.
- To send out a survey to determine the current workforce needs of employers statewide so needs can be provided for throughout Nevada, not just in one regional area.

*Please refer to pp. 50-52 of the meeting verbatim transcript for this item.*

XII. **Discussion** – Future Meeting Schedule.....Dana Pray

Members made suggestions for future meeting dates. Derita Hopkins will finalize the dates and meeting room reservations and send the dates and time to Council members. This information will also be posted for public notice on the agendas for each meeting.

XIII. *Please refer to pp. 53-57 of the meeting verbatim transcript for this item.* **Second Public Comment Session** ..... Dana Pray  
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public Comment may be limited to three minutes per person at the discretion of the chairperson.

Ms. Pray announced the second public comment session and invited members of the public to speak. Hearing none, Ms. Pray turned to Agenda Item XIV.

*Please refer to p. 57 of the meeting verbatim transcript for this item.*

XIV. Adjournment ..... Dana Pray

The meeting was adjourned at 11:14 a.m.

*Please refer to p. 57 of the meeting verbatim transcript for this item.*

*Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

**GOVERNOR’S WORKFORCE INVESTMENT BOARD**  
**MINING AND MATERIALS SECTOR COUNCIL**

Dana Pray, Nancy Gray, Robert Jorden, Commissioner William Kirby, Commissioner Vida Keller, Councilwoman Gerri Schroder, Ray Bacon, Jonathan Begley, Joe Riney, Bret Murphy, Marilyn Blade, Todd Valline, Dr. Carrie Stringham, Mike Page, Pam Borda, Mark Doty.

**Notice:** *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Friday, March 8, 2013.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at [www.nvdetr.org](http://www.nvdetr.org). In addition, the agenda was mailed or e-mailed to groups and individuals as requested.