



GOVERNOR'S WORKFORCE INVESTMENT BOARD  
500 E. Third Street, Room 200  
Carson City, Nevada 89713  
Telephone (775) 684-3911 \* Fax (775) 684-3908

**MEETING MINUTES**  
**Governor's Workforce Investment Board (GWIB)**  
**Manufacturing Sector Council**  
**Monday, August 5, 2013**  
**10:00 a.m.**

*This meeting was conducted in person, via videoconference and by telephone conference call. Members of the public were invited to observe this meeting and provide comment at the physical addresses or by calling the number and access code listed below. Some members of this Council may have attended the meeting in person, via videoconference or by telephone conference call.*

**Place of Meeting:** Department of Employment, Training & Rehabilitation  
2800 East St. Louis Avenue, Conference Rooms A, B & C  
Las Vegas, NV

Nevada Job Connect  
Reno Town Mall  
4001 South Virginia Street  
Reno, NV

1-877-810-9415  
Access Code 7521358#

**Council Members Present:** Ray Bacon, Jonathan Begley, Gary Blosl, Commissioner Representative Denise Castle, Cornelius Eason, Commissioner Vida Keller, Anup Kolatkar, Frederick Cook, Ryan Costella, Terry Culp, Dasya Duckworth, Leo Gobbo, Craig Laub, Dr. David Ching Lee, Dr. Carol Lucey, Terry McGinnis, Elizabeth Muse, Jim New, Councilwoman Gerri Schroder, Perry Ursem.

**Council Members Absent:** Crystal Abba, Randy Canale, Ralph Kuprewicz, Terry McGinnis, Fredrick Stater.

**Ex-officio Members Present:** Leandra Copeland (DETR Bureau of Research and Analysis), LeVerne Kelley (WorkforceConnections), Beth Wicks (Nevadaworks).

**Ex-officio Members Absent:** None.

**DETR WSU Staff Present:** Earl McDowell, Derita Hopkins, Ansara Martino, Tatjana Vukovic, Odalys Carmona, De Salazar.

**Others Present:** Joseph Berntz (Clearwater Paper), Lynn Holten, Suzanne Mastrion (Made In America Foundation), Kim Baxter (DETR), Debbie Donaldson (Las Vegas Review Journal/Business Press).

*\*Please note that all attendees may not be listed above.*

I. Welcome, Introductions and New Members.....Ryan Costella, Chair  
GWIB Manufacturing Sector Council

The Chair of this Council, Ryan Costella, called the meeting to order at 10:00 a.m., welcomed everyone and thanked them for attending this meeting. He then asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

II. Roll call and Establishment of a Quorum ..... Derita Hopkins, Administrative Assistant  
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and informed the Chair that a quorum was present. Mr. Costella then welcomed the newest member of the Council, Craig Laub, Human Resources Business Partner for Dean Foods (Meadow Gold Dairy), and asked that he provide the Council with a brief introduction of himself.

III. Verification of Posting.....Derita Hopkins

Ryan Costella asked for Derita Hopkins to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Hopkins verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session** .....Ryan Costella  
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Ryan Costella announced the First Public Comment Session and invited members of the public to speak, no comments were made. Hearing no comment, he then turned to Agenda Item V.

V. **For Possible Action** – Approval of the June 3, 2013 Meeting Minutes .....Ryan Costella

Ryan Costella asked for approval of the June 3, 2013 Meeting Minutes. The motion was made by Frederick Cook and seconded by Commissioner Representative Denise Castle. The motion carried unanimously.

VI. **Discussion** - Legislative Bill Update.....Ray Bacon, Vice-Chair  
GWIB Manufacturing Sector Council

Ryan Costella introduced Ray Bacon, Vice-Chair of the GWIB Manufacturing Sector Council, and asked him to provide the Council with a legislative bill update. Mr. Bacon provided an update of Senate Bill 42, which was created to improve the current unemployment system. He stated that an assessment has been sent out to Nevada’s employers to inform them about forthcoming rate increases to unemployment benefits. Mr. Bacon stated that the SB 42 clarifies that the unemployment system is an employer paid system. In addition, he brought up Senate Bill 305, which was inspired by Senator James Settelmeyer for the youth legislature and that was passed without funding. Mr. Bacon then introduced Grant Gabriel to explain in detail the purpose of the SB 305. Mr. Gabriel informed Council members that SB 305 would allow high school students to receive certification credit through an apprenticeship program.

VII. **For Possible Action** – Consideration of Credentials Offered by the Association for Operations Management (APICS)..... David Steiger  
Director of Economic Development and Continuing Education, Western Nevada College

Ryan Costella provided a brief introduction to the Advancing Productivity, Innovation and Competitive Success Training (APICS), which he explained is a service-based organization that provides education and certifications for the manufacturing industry sector. He then asked David Steiger from Western Nevada College to introduce Mr. Rick Leach, Instructor for APICS, to provide an overview of APICS certification programs to the Council. Mr. Costella then informed the Council members that Ray Bacon, Vice-Chair of this Council, would chair the remainder of today's meeting due to a meeting conflict. Mr. Rick Leach continued with his presentation and informed Council members that APICS, the Association for Operations Management, is the global leader and premier sources of the body of knowledge in supply chain and operations management, including production, inventory, materials management, purchasing, and logistics. He stated that APICS' mission statement is to build and validate knowledge in supply chain and operations management. He then summarized APICS certification programs, the Certified in Production and Inventory Management (CPIM) and the Certified Supply Chain Professional (CSCP) programs and explained the cost associated with attending both courses.

Ray Bacon asked for a motion to endorse APICS as a recognized national certification program for the manufacturing industry sector. The motion was made by Council member Dr. Carol Lucey and seconded by Terry Culp. The motion carried unanimously.

To view the summary of credentials offered in the Advancing Productivity, Innovation and Competitive Training (APICS) handout discussed in today's meeting, click on the following link:  
<S:\detradmin\workforcesolutionsunit\Sector Councils\Manufacturing\2013 Manufacturing Sector Council Meetings\Manufacturing Sector Council Meeting Information for 08-05-13\APICS GWIB edit.pptx>

VIII. **For Possible Action** – Review of Working Group Leaders and Participants .....Ray Bacon

Ray Bacon asked that Council members volunteer to participate on the established 2013 GWIB Manufacturing Sector Council Subcommittee working groups. He then assigned each working group with the task of developing a mission statement prior to the next meeting. It was recommended that this Council consider adding a Student Advisory Subcommittee working group, which would have the participation of high school students and college undergraduates. Mr. Bacon requested that this recommendation be tabled for a future meeting as an agenda item.

Listed below are the updated Subcommittee working groups for the 2013 GWIB Manufacturing Sector Council's Strategic Plan:

**Certifications**

- **Ryan Costella – Chair**
- Ray Bacon
- Jim New
- David Steiger (Western Nevada College)

**K-12 Education**

- **Pedro Martinez - Chair**
- Jonathan Begley
- David McElwain
- Jim New

**Adult Workforce Development**

- **Denise Castle – Chair**
- Cornelius Eason
- LeVerne Kelley
- Dr. Ching Lee

**Unemployed/Under Skilled**

- Denise Castle

**Talent Demand**

- **Fred Cook - Chair**
- Denise Castle
- Leandra Copeland

**Early Childhood Education**

- **Dasya Duckworth - Chair**

**Post-Secondary Education**

- **David Steiger - Chair**
- Dasya Duckworth

**Development of Metrics**

- Leo Gobbo
- Rick Stater

Ray Bacon asked that an updated Subcommittee working groups list that includes today’s volunteers be sent out to Council members.

**IX. For Possible Action – New Business and Future Agenda Items .....Ray Bacon**

Ray Bacon invited Council members to talk about any new business relative to the manufacturing industry and make suggestions for future agenda items to be discussed at the next scheduled meeting. Council Member Terry Culp took a moment to introduce Debbie Dobson, General Manager of the Las Vegas Business Press, and Fred Levenger, Western Regional Manager for Thomas Net (formerly known as Thomas Register), to Council Members.

Listed below are the suggestions, recommendations, requests and comments made for the future meeting agenda:

- Update on each Subcommittee working groups’ mission statement.
- Consideration of adding a Student Advisory Subcommittee working group.
- Ray Bacon will provide a Legislative Bill Update with Senate Bill 305’s connection to CSN’s workforce issues.
- Dr. Michael Spangler, Dean (School of Advanced & Applied Technology) for the College of Southern Nevada (CSN), informed this Council that CSN is currently submitting a proposal for a bachelor’s degree in applied science in engineering technology to support the manufacturing technical industry sector. He then mentioned that an invitation will be sent to Council members for their participation with the upcoming focus group meeting.
- It was recommended to add Dr. Spangler to provide an update of CSN’s Manufacturing Programs to the next meeting agenda.

**X. Discussion – Next scheduled meeting will be held on Monday, September 2, 2013 at 10:00 a.m. ...  
.....Ray Bacon**

The next GWIB Manufacturing Sector Council Meeting was tentatively scheduled for Monday, September 2, 2013 at 10:00 a.m. However, due the National Holiday (Labor Day), Council members agreed to reschedule the meeting to September 9, 2013 at 10:00 a.m. Meeting reminders will be sent to Council members and the agenda will be publically posted.

XI. **Second Public Comment Session** .....Ray Bacon  
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Ray Bacon announced the Second Public Comment Session. Hearing no public comments, Mr. Bacon thanked DETR's Director Frank Woodbeck, DETR's Public Information Officer Mae Worthey, Workforce Solutions Unit Deputy Administrator Earl McDowell, as well as the rest of the Workforce Solutions Unit Staff, for an outstanding job at the 2013 GWIB Industry Sector Council Summit. Mr. Bacon then informed everyone that the GWIB Manufacturing Sector Council's 2013 Strategic Plan has been completed. Mr. McDowell introduced De Salazar, ESD Program Specialist for DETR's Workforce Solutions Unit, to the Council. He informed the Council Members that Ms. Salazar will be the new administrative support for this Council. No additional comments were made.

XII. **Adjournment** .....Ray Bacon

Upon closing the Second Public Comment Session, the meeting was adjourned at 10:57 a.m.

*Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

**GOVERNOR'S WORKFORCE INVESTMENT BOARD**  
**MANUFACTURING SECTOR COUNCIL**

Crystal Abba, Ray Bacon, Jonathan Begley, Gary Blosl, Randy Canale, Commissioner Representative Denise Castle, Frederick Cook, Ryan Costella, Terry Culp, Dasya Duckworth, Cornelius Eason, Leo Gobbo, Commissioner Vida Keller, Anup Kolatkar, Ralph Kuprewicz, Dr. David Ching Lee, Dr. Carol Lucey, Pedro Martinez, David McElwain, Terry McGinnis, Elizabeth Muse, Jim New, Councilwoman Gerri Schroder, Dr. Michael Spangler, Fredrick Stater, Perry Ursem, and Craig Laub.

**Notice:** *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Friday, August 2, 2013.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at [www.nvdetr.org](http://www.nvdetr.org). In addition, the agenda was mailed or e-mailed to groups and individuals as requested.