



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Governor's Workforce Investment Board (GWIB) Logistics and Operations Sector Council Tuesday, August 26, 2014 2:30 p.m.

Some members of the Council may be attending the meeting and provide testimony through a simultaneous videoconference and teleconference and other persons may observe the meeting conducted at the following locations listed below:

Place of Meeting: **Department of Employment, Training & Rehabilitation**
2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Nevada Job Connect
Reno Town Mall Conference Room
4001 South Virginia Street
Reno, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, SAO Auditorium
Carson City, NV

Council Members Present: Brad Woodring, Scott McKenzie, Dr. Alan Schlottmann, Brad Mamer, Hannah Brown, Eric Leufroy, Perry Ursem, Raquel Krol, Dustin Lester, Rob Tidwell

Council Members Absent: Travis Brady, Dennis Obregon, Bramby Tollen, Dr. Marcus Johnson, J. Michael Hoeck, James Nelson, Nancy McCormick, Cathy Paschane (excused)

Ex-officio Members Present: Jeannie Kuennen, Marilou Parayno

Ex-officio Members Absent: Tessa Rognier (excused), Kirstie Ruvalcaba, Steve Settembre

DETR WSU Staff Present: Ansara Martino, Earl McDowell, De Salazar, Odalys Carmona, Coralie Peterson

Others Present: Bob Potts (GOED), Judy Turgiss (Nevada Workforce Development Center)

**Please note that all attendees may not be listed above*

- I. Welcome, Introductions and New Members..... Brad Woodring, Chair
GWIB Logistics and Operations Sector Council

The Chair of this Council, Brad Woodring, called the meeting to order at 2:30 p.m. and welcomed everyone and thanked them for attending this meeting. He welcomed new member, Dustin Lester, and asked him to share a brief work history. He then asked Coralie Peterson, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum Coralie Peterson, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training & Rehabilitation (DETR)

Coralie Peterson called roll and informed the Chair that a quorum was present.

- III. Verification of Posting.....Coralie Peterson

Brad Woodring asked for Coralie Peterson to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Peterson verified that the agenda was posted according to NRS 241.020.

- IV. **First Public Comment Session** Brad Woodring
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Brad Woodring announced the First Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, Mr. Woodring moved to address Agenda Item V.

- V. **Discussion/Possible Action** – Approval of June 3, 2014 Meeting Minutes.....Brad Woodring

Brad Woodring asked for approval of the June 3, 2014 Meeting Minutes. A motion was made by Hannah Brown and was seconded by Scott McKenzie. All were in favor, none were opposed. The motion was passed unanimously.

- VI. **Discussion** – Discussion On Vice-Chair.....Brad Woodring

Mr. Woodring reminded the council members of the great need for a vice-chair for the Logistics and Operations Sector Council which was mentioned in the previous meeting. He asked the sector council members if any were willing to step into that position, and hearing no comments, Mr. Woodring stated that the position will remain open.

- VII. **Discussion** – Review of the Pilot Program.....Brad Woodring

This item was addressed in the Second Public Comment Session.

- VIII. **Discussion/Possible Action** – Review of Working Groups.....Brad Woodring

Mr. Woodring asked for an update from the working groups. Mr. Woodring asked Brad Mamer if an industry sector specialist had been identified by the Governor’s Office of Economic Development for the Logistics and Operations Sector, and Mr. Mamer confirmed that no one had been chosen.

Brad Woodring went on to restate Objective 3 of the Strategic Plan, which is to map the talent pipeline for the sector and identify where the talent needed will come from now, in the near-term and the future, and Mr. Mamer said that he and Cathy Paschane had not had the opportunity to work on this objective as yet.

Mr. Woodring said that when the workforce intelligence is gathered, it can be applied to the sector council's strategies. He reminded council members that he has been working on Objective 5, which is to review and recommend workforce development funding training curriculum, activities and credential certifications for Logistics and Operations. Mr. Woodring stated that he has been talking with Frank Woodbeck (who was the former DETR Director and is currently working at Nevada System of Higher Education) and discussed some of the curriculum and certification programs in the community colleges.

He also stated that on Objective 1, which is to identify critical jobs, skills and competencies needed by the workforce for the industry sector, while Tessa Rognier had done a good job on the survey, there is still a great need to identify companies and get companies involved. The surveys were sent out to well over 100 companies and had little response. He, therefore, thanked Dustin Lester for stepping up to work with the sector council, as industry intelligence gathering is critical to develop workforce training.

He said he was tempted to put together a task force to work with certain organizations, and mentioned further that many of the industry sector councils have professional organizations, for example the Nevada Manufacturing Association that the GWIB Manufacturing Sector Council has been able to work through, and the Health Care and Medical Services Sector Council, who has many professional organizations in that they can use to derive information on the various areas of the medical industry. He said that the Logistics and Operations sector represents more of a "grass roots" effort and invited any suggestions in the next public comment. Hearing no further comments, Mr. Woodring moved to Agenda Item IX.

IX. Discussion/Possible Action – Review of Strategic Plan.....Brad Woodring

Mr. Woodring asked if all had a copy of the sector council's Strategic Plan and all members agreed. Mr. Woodring said he would work with Deputy Administrator Earl McDowell on appointing individuals to serve on work groups to address the objectives of the Strategic Plan.

X. For Possible Action – New Business and Future Agenda Items.....Brad Woodring

Following are the suggestions for new business and future agenda items:

- Reports from the Work Groups

XI. For Possible Action – Future Meeting Schedule/Next Meeting.....Brad Woodring

- Tuesday, October 7, 2014 at 2:30 p.m.
- Tuesday, December 2, 2014 at 2:30 p.m.

XII. Second Public Comment Session Brad Woodring

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Brad Woodring announced the Second Public Comment Session and invited members of the public to speak. In response to the comment made earlier by Mr. Woodring on working with professional organizations to help the sector council's efforts, Scott McKenzie volunteered to contact the local chapter of Apex (American Leadership Management Organization) who represent at least a dozen companies and

work with the local quality assurance chapter, as well. Mr. McKenzie stated that this might allow the surveys to get to individuals and receive a better response.

Dr. Alan Schlottmann volunteered to contact NAIOP (National Association of Industrial and Office Properties) explaining that they basically lease a building after they have developed it, which is different than actually running the operation. However, in an effort to support Scott McKenzie, he agreed to contact this group.

Mr. Woodring thanked Mr. McKenzie and Dr. Schlottmann, and stated that having conversation with a warehouse and distribution entity that may have some influence would be helpful. He also stated that he would like to have them work on Objective 1 of the Strategic Plan, identifying job skill sets, which goes to the heart of survey that was being conducted. Dr. Schlottmann stated that he was willing to make this effort.

Mr. Woodring then asked for any other comments, and Perry Ursem, LVGEA (Las Vegas Global Economic Alliance), commented on Objective 2 of the Strategic Plan. He said that as Nancy McCormick is developing a plan to communicate with companies in the northern region, he volunteered himself to work on the southern region of the State of Nevada, as well. He said that LVGEA is in the process of conducting a media roll out for BizConnect, their business and retention program for the region, which will take place on September 8, 2014. He would like to have discussion offline on identifying specific questions to gather data for the sector council. Mr. Woodring thanked him, and said he would be invited to the September meeting as well.

Judy Turgiss, Nevada Workforce Development Center, commented that she wanted to share information on the Pilot Program and to thank Nancy McCormick, EDAWN, who put her in touch with companies willing to hire their new CDL graduates. She said that the first four that graduated training obtained work within the first two to three weeks after graduation. Mr. Woodring asked if she could supply the names of the companies who participated and/or hired, and Mr. McDowell stated that this information could be forwarded to the sector council members. He also stated that these may represent possible new members and could be contacted to complete the survey. Ms. Turgiss mentioned that one more spot is available for training in the pilot. She also said that the success of the Pilot Program demonstrates that employers are willing to hire new graduates.

Mr. Woodring said an important part of this story is who is supplying the training, and the training facility may not get the credit that they are due. Ms. Turgiss said that the pre-hire letters have been helpful, in letting candidates understand that there are four weeks of training in school followed by three weeks of actual training “over the road.”

Hearing no further comments, Mr. Woodring moved to Agenda Item XIII.

XIII. Adjournment Brad Woodring

After concluding the Second Public Comment Session, Brad Woodring adjourned the meeting at 2:58 p.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
LOGISTICS AND OPERATIONS SECTOR COUNCIL

Brad Woodring (Chair), Travis Brady, Scott McKenzie,
Dr. Alan Schlottmann, Dennis Obregon, Bramby Tollen, Brad Mamer, Hannah Brown,
Dr. Marcus Johnson, J. Michael Hoeck, James Nelson, Eric Leufroy, Nancy McCormick,
Perry Ursem, Cathy Paschane, Rob Tidwell, Raquel Krol and Dustin Lester

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, August 25, 2014.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.