



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Governor's Workforce Investment Board (GWIB)

Logistics and Operations Sector Council

Tuesday, February 4, 2014

2:30 p.m.

Some members of the Council may be attending the meeting and provide testimony through a simultaneous videoconference and teleconference and other persons may observe the meeting conducted at the following locations listed below:

Place of Meeting:

Department of Employment, Training & Rehabilitation

2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Nevada Job Connect

Reno Town Mall Conference Room
4001 South Virginia Street
Reno, NV

Department of Employment, Training & Rehabilitation

500 East Third Street, 1st Floor Auditorium
Carson City, NV

Council Members Present: Travis Brady, John Appert, Scott McKenzie, Dennis Obregon, Bramby Tollen, Perry Ursem, Dr. Marcus Johnson, James Nelson, Eric Leufroy, Nancy McCormick, Jonas Peterson.

Council Members Absent: Brad Woodring (excused), Hannah Brown (excused), Hollie Delaney (excused), J. Michael Hoeck, Dr. Michael Spangler, Dr. Alan Schlottmann, Daniel Allen, Dave Ipson.

Ex-Officio Members Present: Tessa Rognier, Jeannie Kuennen, Marilou Parayno, Janice John, Kristie Ruvalcaba, Steve Settembre.

Ex-Officio Members Absent: none.

DETR WSU Staff Present: Earl McDowell, Odalys Carmona, De Salazar, Doug van Aman, Coralie Peterson, Ansara Martino.

Others Present: none noted.

**Please note that all attendees may not be listed above.*

I. Welcome, Introductions and New Members..... Brad Woodring, Chair
GWIB Logistics and Operations Sector Council

Earl McDowell, Deputy Administrator for DETR’s Workforce Solutions Unit, called the meeting to order at 2:30 p.m. and asked Council member John Appert to conduct today’s meeting. Mr. Appert agreed, thanked everyone for attending and asked welcomed new Council members: Eric Leufroy, Kirstie Ruvalcaba, Nancy McCormick and Jonas Peterson. Mr. Appert then asked for roll to be called.

II. Roll call and Establishment of a Quorum Ansara Martino, Grants and Policy Analyst
Workforce Solutions Unit, Department of Employment, Training & Rehabilitation (DETR)

Ansara Martino called roll and initially informed Mr. Appert that a quorum was not present. Council members Travis Brady and Perry Ursem joined the meeting, establishing a quorum. Ms. Martino informed Mr. Appert a quorum was then present.

III. Verification of Posting..... Ansara Martino

Mr. Appert asked Ansara Martino to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Martino verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session** Brad Woodring
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Mr. Appert announced the First Public Comment Session and invited public comments, no public comments were made. Hearing none, Mr. Appert closed the session.

V. **For Possible Action** – Approval of September 24, 2013 Minutes..... Brad Woodring

Mr. Appert asked the Council members if they had an opportunity to review the September 24, 2013 Meeting Minutes. A motion to approve the minutes was made by Nancy McCormick and seconded by Dr. Marcus Johnson. All were in favor. None were opposed. The motion carried.

VI. **For Possible Action** – Approval of November 12, 2013 Minutes Brad Woodring

Mr. Appert asked the Council members if they had an opportunity to review the November 12, 2013 Meeting Minutes. A motion to approve the minutes was made by Nancy McCormick. The motion was seconded by Scott McKenzie. All were in favor. None were opposed. The motion carried.

VII. **For Possible Action** – Approval of December 3, 2013 Brad Woodring

Mr. Appert asked the Council members if they had an opportunity to review the December 3, 2013 Meeting Minutes. A motion to approve the minutes was made by Nancy McCormick and it was seconded by Eric Leufroy. All were in favor. None were opposed. The motion carried.

VIII. **Presentation** – Results of the Logistics and Operations Survey Monkey.....
..... Tessa Rognier, Economist
Bureau of Research and Analysis, DETR

Mr. Appert stated that due to technological difficulties, Tessa Rognier, Economist with DETR’s Bureau of Research and Analysis, was unable to present the results of the Logistics and Operations Industry

Survey at this meeting, but he invited discussion and comments from the members on anything they would like to discuss regarding the survey. Mr. Appert went on to mention that the current supply of drivers is at its maximum capacity, but should the need for the occupation increase then there would be a deficiency of drivers available. One Council member commented that training should be made available and at a meeting the member recently attended at Truckee Meadows Community College the importance of CDL training was highlighted. The member also mentioned that the occupation of Logistics Technician is in demand and it requires mechanical experience, as well as problem solving ability; however, it may not necessarily require that the person be a journeyman electrician.

Mr. Appert then turned to agenda item IX.

IX. For Discussion/Possible Action –Pilot Program Recommendations Brad Woodring

Earl McDowell informed the Council that DETR is currently reviewing their Pilot Project recommendations and he will be able to provide them with an update at their next Council meeting. Mr. McDowell thanked the Council members for their time and efforts in identifying the sector’s in-demand occupations and making recommendations on which occupations would be most viable for a pilot project.

Mr. Appert mentioned that this Council’s Pilot Program could piggyback onto the green energy training with NV Energy, which would require additional education, perhaps three semesters, and this raises the question of what curriculum is available. Mr. Appert stated that he will follow up with Truckee Meadows Community College about this, as well as with the College of Southern Nevada. Members discussed what the starting wages would be for the occupation and the job responsibilities.

X. For Discussion/Possible Action – 2014 Strategic Plan..... Brad Woodring

Mr. Appert reminded the Council that the Strategic Plan is a working document and asked members for any comments or suggestions. He then asked Earl McDowell if Council members missed a number of meetings could they be replaced. Mr. McDowell responded that the GWIB Industry Sector Council Bylaws allow members that have three or more unexcused absences to be removed from the Council and that the member is contacted first to ascertain their ability to remain on the Council. Mr. McDowell asked for Council members to inform the committee if they are unable to remain on the Council and members may also nominate new members.

Mr. McDowell also told the Council that their 2013-2014 Strategic Plan was turned in to the Governor’s Workforce Investment Board for their review at their January 2014 quarterly meeting. He thanked the Council members for their time in developing the plan and informed them that the Board was looking forward to seeing development in this industry sector.

XI. For Possible Action – New Business and Future Agenda Items Brad Woodring

Mr. Appert asked for suggestions for future agenda items. Earl McDowell announced that the following would be future agenda items:

- An update from DETR Director Frank Woodbeck
- A presentation from Judith Turgiss, Business Services Coordinator with NV Business Development Center (DETR/CSN), on WorkKeys
- A presentation from Odalys Carmona, Youth Liaison with DETR’s Workforce Solutions Unit, on industry career pathways

No other suggestions were made. Mr. Appert then turned to agenda item XII and the future meeting schedule.

XII. For Possible Action – Future Meeting Schedule/Next Meeting..... Brad Woodring

Mr. Appert announced that the next meeting will be held on Tuesday, April 1, 2014 at 2:30 p.m. A meeting reminder will be sent to the Council members and the agenda will be publically posted.

XIII. Second Public Comment Session Brad Woodring
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Appert announced the Second Public Comment Session and invited members of the public to speak. No comments were made. Mr. Appert then closed the session and turned to agenda item XIV.

XIV. Adjournment Brad Woodring

Mr. Appert adjourned the meeting at 3:10 p.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
LOGISTICS AND OPERATIONS SECTOR COUNCIL

Brad Woodring (Chair), Travis Brady, Dave Ipson, John Appert, Scott McKenzie, Daniel Allen,
Dr. Alan Schlottmann, Dr. Michael Spangler, Dennis Obregon, Bramby Tollen, Perry Ursem, Hannah Brown,
Hollie Delaney, Dr. Marcus Johnson, J. Michael Hoeck, James Nelson, Eric Leufroy, Nancy McCormick,
Jonas Peterson

***Notice:** Persons with disabilities who require special accommodations or assistance at the meeting should notify Ansara Martino, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, February 3, 2014.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.