



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

**Governor's Workforce Investment Board (GWIB)
Information Technology Sector Council
Wednesday, April 8, 2015
8:30 a.m.**

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A-C
Las Vegas, NV

Some members of this Subcommittee may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference and teleconference conducted at the following locations:

Nevada JobConnect
Reno Town Mall
4001 S. Virginia St.
Reno, NV

Department of Employment, Training & Rehabilitation
SAO Auditorium
500 S. Third St.
Carson City, NV

Council Members Present: Michael Frechette, Arnold Lopez, Steven Zink, Dr. Warren Hioki, Linda Montgomery, Melissa Scott, Kimberly Moody, Mary Siero, Heather Wilde

Council Members Absent: Jhone Ebert, Lindsey Niedzielski, Robert Nielsen, Justin McVay, Felicia Gonzalez (excused), Missy Young, Michael Walsh (excused), Christina Whatley (excused), Michael Bradshaw, Dr. Dana Ryan, Wesley Harper (excused), Randy White, Zach Miles

Ex-officio Members Present: Peter Bacigalupi, John Thurman, Safi Haider, Gloria Chua

Ex-officio Members Absent: Derick Jones (excused)

DETR WSU Staff Present: Christopher Robison (DETR, Bureau of Research and Analysis), De Salazar, Coralie Peterson

Others Present: Bob Potts (Governor’s Office of Economic Development).

**Please note that all attendees may not be listed above.*

- I. Welcome, Introduction and New Members Michael Frechette, Chair
GWIB Information Technology Sector Council

The Chair of this Council, Michael Frechette, called the meeting to order at 8:35 a.m. and welcomed everyone and thanked them for attending this meeting. He then asked Coralie Peterson, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum Coralie Peterson, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Ms. Peterson called roll and informed the Chair that a quorum was not present.

- III. Verification of PostingCoralie Peterson

Ms. Peterson verified that the agenda for this meeting was posted according to NRS 241.020.

- IV. **First Public Comment Session** Michael Frechette
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

The Chair announced the First Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, the Chair moved to the next agenda item.

- V. **Discussion/Possible Action** – Approval of the January 14, 2015 Meeting Minutes.....Michael Frechette

Due to the lack of a quorum, the Chair tabled this item until the next meeting. Council member Melissa Scott offered a correction to the minutes on page 4, second paragraph changing *Washoe* County to *Mineral* County, and Ms. Peterson agreed to correct the draft as requested.

- VI. **Discussion** – DETR Update on Direction for the GWIB Industry Sector Councils.....Dennis Perea, Deputy Director
DETR

William Anderson, Chief Economist
Bureau of Research and Analysis, DETR

Mr. Anderson introduced himself and explained that Dennis Perea would be unable to attend today’s meeting, due to responsibilities connected with the current legislative session. Mr. Anderson stated that many may have heard that changes were afoot to the overall sector council infrastructure, and he and Mr. Perea wanted to share what those changes would entail.

As the Sector Councils have been in place since their adoption 3 years ago, DETR felt it would be a good time to assess if the current process is providing the appropriate type of intelligence and if the process can be made more efficient. In addition, another consideration is budgetary, as the federal funding supporting the Workforce Solutions Unit has been reduced, with the result of the unit being disbanded.

Mr. Anderson went on to explain that the responsibilities associated with the sector councils, as well as the remaining Workforce Solutions Unit staff members, De Salazar and Coralie Peterson, are being transferred to the Bureau of Research and Analysis under his supervision, as of July 1, 2015, when the proposed budget goes into effect. This will be a logical change, as all labor market information is housed in his “shop.”

Mr. Anderson added that the staff working with the sector councils will include himself, as Administrator, and De Salazar as Sector Council Coordinator, who will coordinate the council meetings and agendas. In addition, Christopher Robison, Supervising Economist for the Bureau of Research and Analysis and Bob Potts in the Governor’s Office of Economic Development (GOED), will both serve as research coordinators in various aspects of the sector councils. Coralie Peterson will continue to provide staff support to the sector councils.

The future objective is to assist the sector councils to have business provide industry intelligence that *can be acted upon, specifically related to 1) critical workforce needs, 2) key occupations and challenges, and 3) desired workforce training.*

The leadership team mentioned will work with the sector councils to form an appropriate agenda, in an effort to get that needed industry intelligence. The Bureau of Research and Analysis will act as technical staff to the sector councils by putting together their data (relating to critical occupations, education, skill gaps, et cetera) in a discussion piece, allowing the sector councils the opportunity to determine if the information is accurate or needs corrections or additions.

Mr. Anderson said the whole process of administering the sector councils has become burdensome, for example, in the area of convening formal sub-committee groups. He and De Salazar will be reviewing the by-laws to see if they can be streamlined in a less structured approach which may create a more efficient and productive infrastructure.

He concluded his comments by stating that changes will not take place immediately and in the meantime, he will work with De Salazar and Coralie Peterson to become familiar with the structure and work of the sector councils and address any issues that have been encountered. He said that once the changes have taken place, this should result in gathering the type of intelligence that DETR can act upon, making the process more efficient, productive, and worthwhile for all who are involved.

He added that with respect to the GWIB Information Technology Sector Council, he and Bob Potts have considered shifting from an “industry base” to an “occupation base” as their occupations can be found in every industry, seeking to define their industry. Bob Potts commented that this shift will be helpful to the council moving forward.

Mr. Frechette thanked Mr. Anderson for his comments, stating that they look forward to these changes.

VII. **Discussion/Possible Action** - Report from Working Group on Project Manager Boot Camp Pilot Program.....Dr. Warren Hioki
Executive Director of Technical Programs and High School Partnerships
College of Southern Nevada

Warren Hioki said that while a framework for the Project Management Boot Camp has been drafted, including a sample curriculum, a follow-up survey assessment, and a brochure have been drafted, due to the DETR changes that are ongoing, the pilot will be in a holding pattern for the time being.

Mr. Frechette commented that the work done by the working group consisting of himself, Mary Siero, Heather Wilde and Dr. Hioki, is not being stopped, has paused, awaiting further guidance from DETR, and if the program aligns with their direction, he recommends continuing with this program.

- VIII. **Discussion/Possible Action** - Update on the Coding Initiatives and Microsoft IT Academy.....Kimberly Moody
 Coordinator
 Career and Technical Education
 Curriculum and Professional Development Division
 Clark County School District and
- Jhone Ebert
 Chief Technology Officer
 Clark County School District

Kimberly Moody reminded sector council members that the Microsoft IT Academy kicked off in October. To date, 287 students from Clark County have tested, and will be continuing to do so until the end of the year. Ms. Moody reminded the sector council members that some schools incorporated the program differently, with a goal of skill attainment, and the DETR vouchers used for payment of the program expire in October 2015, so additional student may continue testing until that date.

Ms. Moody went on to comment on the Coding Initiatives, explaining that 16 high schools anticipate using coding classes in the fall, potentially exposing 400 students to the concept of coding. In an effort to expand the successful Code.Org “Day of Coding” in December, Ms. Moody added that as Jhone Ebert had reported in the previous meeting, the Clark County School District has entered into a contract with Code.Org, resulting in all levels of schools incorporating an avenue for coding training.

Mr. Frechette asked how this huge win could be “parlayed?” Melissa Scott said more schools would like to be involved, but the program should be more sustainable. She also said that as the Microsoft licensing process is complicated and negotiating at a state level could make the program more affordable and sustainable, but this negotiation will have to involve DETR, Microsoft and the State Department of Education. De Salazar commented that she will request a conference call to include Dennis Perea and William Anderson.

Linda Montgomery suggested that future training enter the technical area, providing Microsoft Technology Associate (MTA) training where workforce is needed. Mr. Frechette agreed, but stated that the pilot program provided a good launching pad.

- IX. **Discussion/Possible Action** – Green Zone Veterans’ Initiative.....Wesley Harper
 Technology Commercialization
 NV Governor’s Office of Economic Development

As Wesley Harper was unable to attend this meeting, the Chair tabled this item until the next meeting.

- X. **For Possible Action** – New Business and Future Agenda Items.....Michael Frechette

Suggestions for new business and future agenda items included:

- “Safe and Secure” and “Cyber Patriot” Program Initiatives – Linda Montgomery
- Overview of Green Zone Veterans’ Initiative – Wesley Harper
- Update on possible Expansion for Microsoft IT Academy – Michael Frechette
- Update on SB 295 – Computer Science Courses – Melissa Scott

- XI. Next meeting will be held on Wednesday, July 8, 2015 at 8:30 a.m. Michael Frechette

XII. **Second Public Comment Session**.....Michael Frechette
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Michael Frechette announced the Second Public Comment Session and invited members of the public to speak. As no comments were made, the Chair proceeded to the next agenda item.

XIII. Adjournment Michael Frechette

Mr. Frechette adjourned the meeting at 8:56 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
INFORMATION TECHNOLOGY SECTOR COUNCIL

Michael Frechette (Chair), Arnold Lopez, Jhone Ebert, Lindsey Niedzielski, Robert Nielsen, Steven Zink, Dr. Warren Hioki, Justin McVay, Felicia Gonzales, Linda Montgomery, Missy Young, Michael Walsh, Melissa Scott, Kimberly Moody, Christina Whatley, Michael Thomas, Michael Bradshaw, Dr. Dana Ryan, Wesley Harper, Mary Siero, Randy White, Zach Miles, and Heather Wilde

Notice: Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Tuesday, April 07, 2015.

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 6330 W. Charleston Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.