



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board
Information Technology Sector Council
Strategic Plan Subcommittee

Date and Time of Meeting: **Friday**, August 2, 2013
8:30 a.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Some members of the Council may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference and teleconference conducted at the following location or by calling the number and access code listed below:

Nevada Job Connect
Reno Town Mall
4001 South Virginia Street
Reno, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, 1st Floor Auditorium
Carson City, NV

1-877-810-9415
Access Code 7521358#

Members Present: Missy Young, Jhone Ebert, Dr. Warren Hioki, Justin McVay, Robert Nielsen, Nancy Smith.

Members Absent: Arnold Lopez, Linda Montgomery (excused).

DETR Staff Present: Tatjana Vukovic, Ansara Martino, Earl McDowell, Derita Hopkins, De Salazar, and Odalys Carmona.

Others Present: Community Services Agency, Leandra Copeland (DETR Bureau of Research and Analysis),

**Please note that all attendees may not be listed above.*

AGENDA

- I. Welcome, Introduction and New MembersMissy Young, Chair
Strategic Plan Subcommittee of the GWIB Information Technology Sector Council

The Chair of this Subcommittee, Missy Young, called the meeting to order at 8:37 a.m., welcomed everyone and thanked them for attending this meeting. She then asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and initially informed Ms. Young that a quorum was not present, but member Nancy Smith joined via teleconference and established a quorum. Ms. Hopkins then informed Ms. Young that a quorum was present.

- III. Verification of Posting.....Derita Hopkins

Ms. Young asked for Derita Hopkins to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Hopkins verified that the agenda was posted according to NRS 241.020.

- IV. **First Public Comment Session**Missy Young
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Missy Young announced the First Public Comment Session, no comments were made. Hearing none, she turned to the next agenda item.

- V. **For Possible Action** – Approval of the June 7, 2013 Meeting Minutes.....Missy Young

Missy Young asked the Subcommittee members if they had an opportunity to review the June 7, 2013 Meeting Minutes. A motion to approve the minutes was made by Robert Nielsen and seconded by Justin McVay.

- VI. **Discussion** – Brief Overview of Information Technology Industry Related Job Orders Placed with Nevada JobConnectDerick Jones, Business Services Representative, DETR

Derick Jones, Business Services Representative for DETR/Nevada Job Connect, was not present at this meeting. In order for this Subcommittee to gain insight into open IT positions in this state and Nevadan employer needs, Missy Young invited Michael Frechette, Director of Corporate Information Technology Systems for Link Technologies and GWIB Information Technology Sector Council member, to briefly speak on the types of IT industry positions his company is presently filling. Mr. Frechette explained that the greatest need at this time involves cybersecurity and the second greatest involves project management.

- VII. **For Possible Action** – Best Practices in Other States for Information Technology Industry Sector
.....Tatjana Vukovic, Management Analyst and
Ansara Martino, Grants and Policy Analyst
Workforce Solutions Unit, DETR

Tatjana Vukovic greeted the Subcommittee, introduced herself for the record and explained that today’s presentation is in response to a request made by this Subcommittee at their last meeting on June 7, 2013 for research on best practices used by other states to develop their IT industries. Ms. Vukovic stated that when she and Ansara Martino conducted this research, the goal was to find best practices and

methodologies for how to create a skilled and educated IT workforce and how to implement the best education and training for that workforce. Much information was found to be available, so to narrow down the information they found to a manageable amount acceptable for today's presentation, they chose to present information for six states: Vermont, Oregon, Rhode Island, Seattle-King County in Washington, North Dakota, and Maryland. She then explained each state's goal, methodology, view of the IT industry, provided their workforce/skill set over, their education and training assessment, acknowledged challenges, and their resulting action plan. At the conclusion of her presentation, Ms. Vukovic informed the council that the materials produced by each of the states and that she discussed today will be provided to this Subcommittee for their consideration. A discussion ensued amongst the Subcommittee members. One Subcommittee member suggested asking for additional research on cities that have positioned themselves as hubs for the IT industry. A motion to request this information was made by Robert Nielsen and seconded by Justin McVay. To follow-up on this request, DETR's Workforce Solutions Unit will send a request to this Subcommittee's members asking them to send their suggestions of cities they would like to have researched to their Chair, Missy Young.

Subcommittee members discussed some of the challenges faced by the K-12 school districts in Nevada for implementing IT certification courses in high schools and questioned the possibility of having Microsoft academies in the school system. Any software, equipment and hardware will be issues that also have to be addressed. Subcommittee members want to continue this discussion at their next meeting. Missy Young concluded this section of the meeting by asking Justin McVay to follow-up and obtain answers to the following questions: How successful has the implementation of this plan been in other states' schools? What are the statistics? What would it cost to implement it here in Nevada in at least ten schools? Ms. Young asked Jhone Ebert to advise on the hardware/infrastructure needs of the school district if they were to implement this program in ten schools. Earl McDowell will advise on his recent communications with Microsoft. Once all the information is gathered, a proposal may be written for this to be considered for an IT pilot program. A motion for action was made by Robert Nielsen and seconded by Jhone Ebert. All were in favor. The motion carried unanimously.

To view a copy of Ms. Vuvkovic and Ms. Martino's the presentation, click on the following link: [Best Practices in Other States for IT Industry Sector 08-02-13.pdf](#).

**VIII. For Possible Action – Youth Career Pathways in IT Odalys Carmona, Program Specialist
Workforce Solutions Unit**

Odalys Carmona thanked the Subcommittee for the opportunity to provide them with an update and stated:

- ...She is working on creating a youth career pathways information sheet for students to consider careers in IT. The information contained on the sheet will be aligned with the State of Nevada Department of Education information.
- ...She provided them a handout with CCSD magnet school and academies list.
- ...She would like to ask this Subcommittee to include a component in the Strategic Plan for internships beginning in 11th grade. This will provide students with experience to place on their resumes.
- ...This Subcommittee may want to consider the flexibility of having a virtual career fair and other ideas, such as having digital career coloring books and stories for younger students; after school youth activities; to host STEM conferences to emphasize the importance of math and science classes.
- ...It is a good idea for the colleges and universities to create relationships with the school districts in order to encourage youth to attend post-high school workforce training, certifications and degrees.

**IX. For Possible Action – Development of the GWIB Information Technology 2013 Strategic Plan...
.....Missy Young**

- A. Populations to focus on:
 - 1. Youth
 - 2. Entry-level Adult Workers
 - 3. Incumbent Workers

Missy Young stated that Southern Nevada has a thriving start up tech community and this Subcommittee should consider collaboration with some of these entrepreneurs to provide instruction in afterschool programs for such things as coding to create their own videogames, robotics, etc. Members discussed organizations that may be interested in providing instruction in after school activities. The rules and regulations of the school districts for after school clubs, activities, and programs will need to be learned and interest gauged. Ms. Young will also develop marketing ideas. The discussion that ensued focused on removing the silos of education. Members Nancy Smith and Robert Nielsen needed to leave the meeting at this juncture due to other commitments, losing the quorum established at the beginning of the meeting. Ms. Young stated that the discussion for developing the 2013 Strategic Plan will continue at the next meeting. She then turned to Agenda Item X.

X. For Possible Action – New Business and Future Agenda ItemsMissy Young

The agenda items as established during this meeting are further discussion of the 2013 Strategic Plan and the Microsoft Academy for the K-12 school system.

XI. For Possible Action – Future Meeting Schedule/Next Meeting.....Missy Young

Members suggested that their next meeting be held on Friday, September 13, 2013 at 8:30 a.m. As requested, this date will be booked, notices sent to members and the agenda publically posted.

XII. Second Public Comment SessionMissy Young

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Missy Young announced the Second Public Comment Session and opened the floor for comment; however, no comments were made. Hearing none, Ms. Young turned to Agenda Item XIII.

XIII. AdjournmentMissy Young

After Ms. Young closed the Second Public Comment Session, she adjourned this meeting at 10:00 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
INFORMATION TECHNOLOGY SECTOR COUNCIL
STRATEGIC PLAN SUBCOMMITTEE

Jhone Ebert, Dr. Warren Hioki, Arnold Lopez III, Justin McVay, Linda Montgomery, Dr. Robert Nielsen, Nancy Smith and Missy Young.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Thursday, August 1, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G,

Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.