



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board
Information Technology Sector Council
Strategic Plan Subcommittee

Date and Time of Meeting: **Friday**, June 7, 2013
8:30 a.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Some members of the Council may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference and teleconference conducted at the following location or by calling the number and access code listed below:

Nevada Job Connect
Reno Town Mall
4001 South Virginia Street
Reno, NV

1-877-810-9415
Access Code 7521358#

Subcommittee Members Present: Dr. Warren Hioki, Arnold Lopez III, Justin McVay, Linda Montgomery, Dr. Robert Nielsen, Nancy Smith and Missy Young.

Subcommittee Members Absent: Jhone Ebert (excused).

DETR Staff Present: Tatjana Vukovic, Director Frank Woodbeck, Ansara Martino, Derita Hopkins.

Others Present: Leandra Copeland (DETR, Bureau of Research and Analysis), Derick Jones (JobConnect), Mary (*last name inaudible*) (DETR), Shavonnah Collins.

AGENDA

- I. Welcome, Introduction and New MembersMissy Young, Chair
Strategic Plan Subcommittee of the GWIB Information Technology Sector Council

Missy Young, Chair of the GWIB Information Technology Sector Council Strategic Plan Subcommittee, called the meeting to order at 8:35 a.m. and welcomed everyone. She then asked for Derita Hopkins to call roll.

- II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and informed the Chair that a quorum was not present at this time. She also informed the Chair that two members of this Subcommittee are expected to call in, but were not yet present on the teleconferencing line. A quorum was deficient by one member.

- III. Verification of Posting.....Derita Hopkins

Missy Young asked Derita Hopkins to verify that the agenda for this meeting was posted according to current Nevada statute. Ms. Hopkins verified the agenda for this meeting was posted according to NRS 241.020.

- IV. **First Public Comment Session**Missy Young
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Missy Young announced the First Public Comment Session; however, no comments were made. Hearing none, Ms. Young turned to Agenda Item V.

- V. **For Possible Action** – Development of the Information Technology 2013 Strategic Plan
.....Missy Young

Missy Young opened the discussion for the members of this Subcommittee to discuss the development of the GWIB Information Technology Sector Council 2013 Strategic Plan. Subcommittee member Arnold Lopez joined the meeting via teleconference at this juncture of the meeting, which established a quorum. Ms. Young acknowledged that a quorum was present and reopened the floor for Subcommittee members to continue discussing the 2013 Strategic Plan. A discussion began to ensue and two members asked if it was possible for this Subcommittee to look at what other Councils may have done with their Strategic Plan to give this Subcommittee examples of adopted initiatives. Ms. Young asked for DETR to research and present examples at the next meeting. Ms. Young informed the Council that their first goal will be to identify their targeted population, and emphasized the importance of also making sure that Nevada’s youth population is included in the scope of deliverables. Members Linda Montgomery and Justin McVay joined the meeting at this time. Next, the discussion turned toward identifying the jobs, skills and competencies needed. A survey was begun previously; however, it did not provide all of the answers the IT Sector Council will need. This Subcommittee determined that more information is required.

Missy Young stated that Nevada has the opportunity to be the next tech epicenter, and stated that the talent pipeline begins with youth. This will also help, she emphasized, economic diversification. She also emphasized the need to consider employers’ workforce development needs for the present, mid-term and future. One member said it would be good for the school districts to incorporate more IT related curriculum into K-12 coursework. It was also suggested this Council consider how to reach out to at-risk youth and young adults that may have dropped out of school or have not graduated for various reasons.

DETR Director Frank Woodbeck addressed the Subcommittee and advised them that their initiatives need to include youth, adults looking to enter into the IT industry with entry-level positions, and incumbent workers moving along the career paths. Youth initiatives, he said, are very important and in providing IT industry training for youths, or any other individual, we need to be sure that the training will result in real demand-driven employment, or increased employment if the person is an incumbent worker. He

emphasized that STEM coursework is also very important and this Subcommittee should consider what other foundational coursework would be advantageous for those wishing to enter the IT industry.

A discussion ensued and Council members decided that they might recommend that industry certifications would be a good idea for students to earn prior to high school graduation, which this member has seen other states do and how it completely changed their industry workforce. They also decided they wanted to look at private industry internship opportunities and gain private industry buy-in. This Subcommittee asked Director Woodbeck for a presentation at the next scheduled Subcommittee meeting on examples of IT sector strategies and best practices implemented by other states. Director Woodbeck assigned the task to DETR's Workforce Solutions Unit staff members Tatjana Vukovic and Ansara Martino, whom agreed to gather the information and disseminate to this Subcommittee's members prior to their next meeting.

Subcommittee members discussed the goals and objectives in the GWIB Information Technology Sector Council 2013 Strategic Plan outline (link attached below) and preliminary ideas for strategies and action plans to fulfill those goals and objectives; however, they decided to wait to formulate their plan until the next meeting when they could take into consideration the information they requested about IT sector strategy best practices utilized by other states. Based on the suggestion of one of the members, this Council also wants to make recommendations for workforce development training based on national standards, including recommendations for soft skills development.

VI. For Possible Action – New Business and Future Agenda ItemsMissy Young

Items to be the agenda for the next meeting are as follows:

- A Business Service Representative will give a brief overview of the Information Technology industry related job orders that are being placed with JobConnect, which will help this Subcommittee understand current employers' workforce needs.
- Tatjana Vukovic and Ansara Martino will present best practices and implementation strategies utilized by other states in developing a plan for their IT sector.
- Odalys Carmona will present information on Nevada Youth Career Pathways in IT.
- Development of the GWIB Information Technology 2013 Strategic Plan.

VII. For Possible Action – Future Meeting Schedule/Next Meeting.....Missy Young

The next meeting date was set for Friday, July 12, 2013 at 8:30 a.m. Meeting date reminders will be sent out to members and the agenda will be posted for public notice.

VIII. Second Public Comment SessionMissy Young

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Missy Young announced the Second Public Comment Session, Shavonnah Collins stepped forward, introduced herself and said she works with a non-profit agency that helps people start their own businesses. She asked if there is a study on what the real expectations are for jobs in the IT industry in Nevada. She also asked for more public-private partnerships, especially for people beginning their own businesses and needing support. She stated that there is a great need for youths to have more structured afterschool programs where they can learn industry skills, and not just play unstructured games. She referenced a successful afterschool program in rural Ireland that has been engaging youths in various professional programs. She suggested Nevadan youths can benefit from similar programs. Subcommittee members answered Ms. Collins' questions and applauded her efforts. Hearing no additional comments, Ms. Young closed the Second Public Comment Session.

IX. AdjournmentMissy Young

Following the Second Public Comment Session, Missy Young adjourned the meeting at 9:50 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
INFORMATION TECHNOLOGY SECTOR COUNCIL
STRATEGIC PLAN SUBCOMMITTEE

Jhone Ebert, Dr. Warren Hioki, Arnold Lopez III, Justin McVay, Linda Montgomery, Dr. Robert Nielsen, Nancy Smith and Missy Young.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Thursday, June 6, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.