



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board (GWIB)
Health Care and Medical Services Sector Council
Grants and Resources Subcommittee

Date and Time of Meeting: **Tuesday**, February 19, 2013
1:30 p.m.

Place of Meeting: **Department of Employment, Training & Rehabilitation**
Stanley P. Jones Building
2800 East St. Louis Avenue, Conference Room C
Las Vegas, NV

Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following locations or by calling the number and access code listed below:

Department of Employment, Training & Rehabilitation
Vocational Rehabilitation
1325 Corporate Boulevard, Large Conference Room
Reno, NV

Department of Employment, Training & Rehabilitation
500 South Third Street, SAO Auditorium
Carson City, NV

1-877-810-9415
Access Code 4697842#

Subcommittee Members Present: Lynn O'Mara, Amber Lassiter-Lopez for Al Martinez, Steve Lebedoff, Mary-Ann Brown, Linda Johnson, Veronica Dahir.

Subcommittee Members Absent: Bill Welch, Hyla Winters, Jeffrey Daniels, John Packham, Larry Matheis.

DETR WSU Staff Present: Earl McDowell, Ansara Martino.

Others Present: Linda Yi (Workforce Connections), Dr. Marcia Turner (Chair, GWIB Health Care and Medical Services Sector Council; NSHE), Vance Farrow (GWIB Health Care and Medical Services Sector Council; GOED), Debra Scott (Vice-Chair, GWIB Health Care and Medical Services Sector

Council), Holly Balmer (NSHE), Connie Mobley (School of Dental Medicine, UNLV), Noriko Takeda (School of Medicine, UNLV).

**Please note that all attendees may not be listed above.*

AGENDA

- I. Welcome and Introductions Lynn O’Mara, Chair
Grants and Resources Subcommittee of the GWIB Health Care and Medical Services Sector Council

Lynn O’Mara greeted everyone and called the meeting to order at 1:35 p.m. She announced that this meeting is being video-conferenced between Las Vegas, Carson City and Reno locations as posted on the agenda. She also announced that teleconferencing is available as posted and one or more of the subcommittee members could be attending in person, via teleconference or via videoconference. Ms. O’Mara asked for anyone attending in person to please sign the meeting’s sign-in sheet and reminded subcommittee members to identify themselves for the record whenever speaking during the meeting. She then asked for roll to be called.

Please refer to p. 2 of the meeting verbatim transcript for this item.

- II. Roll call and Establishment of a Quorum Linda Yi, Project Director
GWIB Health Care and Medical Services Sector Council

Linda Yi called roll and established that a quorum was present. Other attendees in the meeting also introduced themselves.

Please refer to pp. 2-4 of the meeting verbatim transcript for this item.

- III. Verification of Posting..... Linda Yi

Linda Yi verified that the agenda for this meeting was posted according to NRS 241.020.

Please refer to p. 4 of the meeting verbatim transcript for this item.

- IV. **First Public Comment Session** Lynn O’Mara
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Ms. O’Mara announced the first public comment session and invited members of the public to speak. Hearing no comments, Ms. O’Mara turned to the next agenda item.

Please refer to p. 4 of the meeting verbatim transcript for this item.

- V. **For Possible Action** – Approval of the May 3, 2012 Meeting Minutes Lynn O’Mara

Ms. O’Mara asked for any additions or corrections for the May 3, 2012 Meeting Minutes. When no corrections or additions were suggested, Ms. O’Mara said she would entertain a motion to approve the minutes as presented. The motion was made by Linda Johnson. Veronica Dahir seconded the motion. All were in favor, none were opposed and the motion carried.

Please refer to pp. 4-5 of the meeting verbatim transcript for this item.

- VI. **Presentation** – Update and Progress of the State Energy Sector Partnership Grant (SESP).....
.....Jaime Cruz, Chief of Sector Initiatives, Workforce Connections

This item was tabled. This agenda item will be heard at the March 7, 2013 full Council meeting of the GWIB Health Care and Medical Services Sector Council.

Please refer to p. 5 of the meeting verbatim transcript for this item.

VII. **For Possible Action** – Review and Adopt the Charge and Duties of the GWIB Health Care and Medical Sector Council Grants and Resources Subcommittee as Determined by GWIB Industry Sector Council Bylaws..... Lynn O’Mara

To view the draft of General Duties, Specific Duties, and 2013 Strategic Plan Subcommittee Deliverables discussed in today’s meeting, it is available at the following link: <S:\detradmin\workforcesolutionsunit\Sector Councils\Health Care and Medical Services\Health Care & Medical Services Meetings for 2013\HC&MS Grants & Resources Subcommittee Meetg 02-19-13\Grants and Resources Strategic Plan Deliverables Revised.docx>.

Subcommittee member suggestions for changes, revisions, and/or corrections consisted of:

- One member suggested the item stating “Generate public and private resources (including, but not limited to, grants) to support the Council’s work and projects” have the word “Generate” changed to another term, such as “Apply” or “Seek.”
- Another member suggested they add an item stating “Seek collaborative opportunities to pursue workforce development/employment grants.”

A motion to approve the General Duties, Specific Duties, and 2013 Strategic Plan Deliverables with the changes noted above was made by Mary-Ann Brown. The motion was seconded by Steve Lebedoff. All were in favor, none were opposed and the motion carried. Chair O’Mara will finalize the changes by working with Linda Yi to revise the document with the noted changes.

Please refer to pp. 5-16 of the meeting verbatim transcript for this item.

VIII. **For Possible Action** – Determination of Grants Review Process by the Subcommittee Including Dissemination Process and Pursuit of Grant Opportunities..... Lynn O’Mara

This item was tabled for the next Subcommittee meeting. The General Duties, Specific Duties, and 2013 Strategic Plan Deliverables document that was ratified in Agenda Item VII will be presented to the full GWIB Health Care and Medical Services Sector Council at their next meeting on March 7, 2013. Once the document has the approval of the full Council, this Subcommittee decided they can then move forward with this agenda item.

Please refer to pp. 16-17 of the meeting verbatim transcript for this item.

IX. **For Possible Action** – Identification of Grants and Resources Subcommittee Deliverables and Related Action Steps for Inclusion in the 2013 Strategic Plan Lynn O’Mara

This item was tabled for the next Subcommittee meeting. The General Duties, Specific Duties, and 2013 Strategic Plan Deliverables document that was ratified in Agenda Item VII will be presented to the full GWIB Health Care and Medical Services Sector Council at their next meeting on March 7, 2013. Once the document has the approval of the full Council, this Subcommittee decided they can then move forward with this agenda item.

Please refer to pp. 16-17 of the meeting verbatim transcript for this item.

X. **For Possible Action** – Scheduling and Focus of Future Meetings Lynn O’Mara

This Subcommittee decided they would wait to schedule their next meeting until after the full GWIB Health Care and Medical Services Sector Council meeting on March 7, 2013. They determined that they need to ensure their draft of General Duties, Specific Duties, and 2013 Strategic Plan Deliverables has to support of the full Council before they can set the focus of their future meetings.

Please refer to pp.17-18 of the meeting verbatim transcript for this item.

XI. Second Public Comment Session Lynn O’Mara
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Ms. O’Mara announced the second public comment session and invited members of the public to speak. Hearing none, Ms. O’Mara turned to the next agenda item.

Please refer to p. 18 of the meeting verbatim transcript for this item.

XII. For Possible Action - Adjournment..... Lynn O’Mara

This meeting was adjourned at 2:11 p.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
Health Care and Medical Services Sector Council
Grants and Resources Subcommittee Members

Lynn O’Mara (Chair), Al Martinez, Bill Welch, Hyla Winters, Jeffrey Daniels, John Packman, Larry Matheis,
Linda Johnson, Mary-Ann Brown, Steve Lebedoff and Veronica Dahir.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, February 18, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.