



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 \* Fax (775) 684-3908

MEETING MINUTES

**Name of Organization:** Governor's Workforce Investment Board (GWIB)  
Clean Energy Sector Council

**Date and Time of Meeting:** **Monday**, October 14, 2013  
10:00 a.m.

**Place of Meeting:** **Department of Employment, Training & Rehabilitation**  
2800 East St. Louis Avenue, Conference Rooms A, B and C  
Las Vegas, NV

*Some members of the Council may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference and teleconference conducted at the following location or by calling the number and access code listed below:*

**Department of Employment, Training & Rehabilitation**  
**Vocational Rehabilitation**  
1325 Corporate Boulevard  
Reno, NV

**Department of Employment, Training & Rehabilitation**  
500 South Third Street, 1<sup>st</sup> Floor Auditorium  
Carson City, NV

1-877-810-9415  
Access Code 7521358#

**Council Members Present:** Eric Dominguez, Dr. Thomas Piechota, Robert Feibleman, Susan Fisher, Ron Fletcher, Les Lazareck, Jack McGinley, David Miller, Jordan Pinjuv, Brita Tryggvi, Jennifer Turchin, Councilwoman Anita Wood, Dr. George Rhee, George Rowe

**Council Members Absent:** Timothy Breed, Chris Brooks, Debra Gallo, Dr. Allan Gertler, Dan Gouker, Amelia Gulling, Dr. Ghassan Jabbour, Councilwoman Peggy Leavitt, Bonnie Lind, Dr. Emmanuel Maragakis, David McKinnis, Michael Purtill, Commissioner Warren Russell, Senator Patricia Spearman

**Ex-officio Members Present:** Jeremy Hayes

**Ex-officio Members Absent:** Jaime Cruz, John Thurman

**DETR WSU Staff Present:** Ansara Martino, Earl McDowell, Derita Hopkins, Odalys Carmona, De Salazar, Doug van Aman

**Others Present:** Bret Miller (WorkforceConnections), Emilia Cargill (Coyote Springs Investment LLC), Randy Nance (Nevada JobConnect), Ron Hilke (DETR)

*\*Please note that all attendees may not be listed above.*

## **AGENDA**

- I. Welcome, Introductions and New Members..... Eric Dominguez, Chair  
GWIB Clean Energy Sector Council

The Chair of this Council, Mr. Eric Dominguez, called the meeting to order at 10:05 a.m., welcomed everyone, and thanked them for attending this meeting. Mr. Dominguez welcomed new members Dr. George Rhee, Dr. James Faulds, Dr. Ghassan Jabbour and Mr. Jack McGinley. He then asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum ..... Derita Hopkins, Administrative Assistant  
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll. A quorum for this meeting was deficient by two members.

- III. Verification of Posting.....Derita Hopkins

Derita Hopkins verified that the agenda for this meeting was posted according to NRS 241.020.

- IV. **First Public Comment Session** ..... Eric Dominguez  
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Dominguez announced the First Public Comment Session. No comments were made. Hearing none, Mr. Dominguez turned to agenda item V.

- V. **For Possible Action** – Approval of the July 22, 2013 Minutes ..... Eric Dominguez

This item is tabled for the next meeting due to a lack of a quorum.

- VI. **Discussion** – Update on Nevada’s Workforce Investment Act Funding.....Earl McDowell  
Deputy Administrator, Workforce Solutions Unit, DETR

Mr. Earl McDowell, the Deputy Administrator of DETR’s Workforce Solutions Unit, reminded the Council that the GWIB Industry Sector Councils were created by legislation to identify job training and education programs that would best meet regional economic development goals for the state of Nevada. One of the goals of the sector councils is to map the talent and career pipeline for their industry sector. Governor Brian Sandoval issued Executive Order 2012-18 that directs 25% of 2014 Workforce Investment Act funding into the occupations identified as in demand by the sector councils. The Governor’s Workforce Investment Board (GWIB) wants each of the sector councils to identify the top occupations in demand for their industry and the GWIB is relying on this input from each council so they can provide the guidance and direction to the local workforce investment boards for how to spend the allocated 25% WIA funding.

Next, Mr. McDowell informed the Council that they also can identify an occupation that has an immediate need to be filled in their industry and request a short-term pilot project training program that results in a recognized industry certificate or credential. For example, if the industry needs 30 welders based on current employers' needs, the Council can request this training through a pilot program. As with most pilot programs, it is needed to be small in scale for number of initial participants, but could possibly lead to larger implementation in the future if it is successful and has significant outcomes, or they could recommend that the local workforce investment boards adopt the program. The funding source for the pilot programs is separate from the WIA funding.

Last, Mr. McDowell requested that the Council finalize their 2013-2014 Strategic Plan. The plan will also be given to the GWIB for their review.

Mr. McDowell told the Council that he will provide the Council with examples of best practices that other states have used to identify workforce development initiatives for their clean energy industry, as well as training programs that those states have used.

VII. **Discussion** – Timeline for College of Southern Nevada (CSN) Course Catalog for the Clean Energy/Solar Energy Degree ..... Dan Gouker, Executive Director  
CSN, Division of Apprentices Studies

The Chair of this Council, Eric Dominguez, announced that this item will be tabled due to the absence of member Dan Gouker from today's meeting. He then turned to agenda item VIII.

VIII. **For Possible Action** – Update of 2013 GWIB Clean Energy Sector Council Strategic Plan .....  
..... Eric Dominguez

Mr. Dominguez noted that he requested for Bob Potts from the Governor's Office of Economic Development to present information on a survey that his office can conduct in clean energy industry, but Mr. Potts was unable to present at today's meeting and make a presentation at a future meeting. Mr. Dominguez also noted that data is available from William Anderson with DETR's Bureau of Research and Analysis. Council member Jeremy Hayes, economist with the Bureau, informed Mr. Dominguez that he had spoken with Mr. Anderson that morning and Mr. Anderson informed him that surveys are currently on hold due to the current Federal government shutdown. Mr. Hayes said that funding for a survey might be available once the shutdown is over. Mr. Dominguez informed the Council that he will keep them posted on any updates and new information.

Next, Mr. Dominguez mentioned that he mentioned the survey in the context of this Council's 2013-2014 Strategic Plan because the survey could help inform this Council on information they need to make recommendations requested by DETR for the strategic plan.

With respect to the strategic plan, Mr. Dominguez said that Senator Patricia Spearman, who is heading this Council's Strategic Planning Subcommittee, is absent from today's meeting, but he knows that much work was done towards completing the plan. Finalization of the plan via a written draft has to be turned into DETR for the GWIB by December 16, 2013. Mr. Dominguez announced that he will assume responsibility from Senator Spearman for ensuring that the strategic plan is completed and turned into DETR by the due date and he suggested that this Council organization itself into Subcommittees to tackle some of the initiatives they discussed at their July meeting for being part of their 2013-2014 strategic plan. He stated that he will ask each of the Subcommittee Chairs to work on the workforce needs assessments and deliverables that will be included in the plan.

Mr. Dominguez announced that several Subcommittees have already been established by this Council and he asked for members to volunteer their services to Chair the Subcommittees. The names of the Subcommittees and the members that volunteered or were requested to Chair each are as follows:

***Workforce Needs and Economic Development Subcommittee***

Chair: Councilwoman Anita Wood

***Legislative/Regulatory/Policy Subcommittee***

Chair: Les Lazareck

***Education and Training Subcommittee***

Chair: Dan Gouker

***Grants and Resources Subcommittee***

Chair: Amelia Gulling

***Research and Coordination Subcommittee***

Chair: Dr. Thomas Piechota

Mr. Dominguez then stated that he would like each Subcommittee Chair to provide a written description of their Subcommittee objectives and suggested completion timelines by October 31, 2013. Each Subcommittee Chair should also decide when they would like for their group to meet. Mr. Dominguez announced that he will follow up with an email to this Council’s members requesting that they self-assign themselves to a Subcommittee and he asked Earl McDowell to send out a copy of the National Governor’s Association Report on Sector Strategies. Mr. McDowell agreed to do so.

Mr. Dominguez asked if Council members had any other thoughts or comments about the strategic planning process. Hearing none, Mr. Dominguez turned to agenda item IX.

**IX. For Possible Action – Future Meetings and New Business .....Eric Dominguez**

For future meetings, Mr. Dominguez asked if Council members had any preferences for meeting dates or times because he will be establishing their 2014 meeting schedule and he would like the consensus of the Council. Mr. McDowell informed the members that they could meet monthly, bi-monthly or quarterly, as long as they meet quarterly since the GWIB Industry Sector Council Bylaws mandate meeting on at least a quarterly basis. Mr. Dominguez proposed bi-monthly meetings for 2014, as he feels that the Council has work ahead of them that a bi-monthly schedule would be good for. Council members requested not to meet on Mondays, Tuesday mornings or Thursday mornings. DETR WSU will send suggested meeting dates to Mr. Dominguez for his consideration.

For new business, Mr. Dominguez stated that this Council will vote to ratify their 2013-2014 Strategic Plan at the next meeting and Subcommittee Chairs can give updates as to their Subcommittees’ objectives.

Council member George Rowe apologized for being late to today’s meeting and stated that he would like note for the record that he was present at the July 22, 2013 meeting. Mr. Rowe then introduced Emilia Cargill, the Senior Vice President and General Counsel for Coyote Springs Land. He nominated her for membership on this Council and asked her to introduce herself. Mr. McDowell asked for Ms. Cargill’s contact information so membership application materials can be sent to her.

Dr. Thomas Piechota announced that his students at the University of Nevada, Las Vegas (UNLV) recently participated in and won the first place prize for Market Appeal in the U.S. Department of Energy Solar Decathlon 2013. They also won the second place prize for the Communication Contest and the third place prize for the Engineering Contest. Dr. Piechota asked Council members to join him in congratulating “Team Las Vegas” in their extraordinary performance. The team competed against other international participants and will have a celebratory dinner at UNLV

**X. Next meeting will be held on Friday, December 6, 2013 at 10:00 a.m. ....Eric Dominguez**

Mr. Dominguez announced that the next meeting for this Council is scheduled for Friday, December 6, 2013 at 10:00 a.m. The members will be sent a meeting invitation to place on their calendar and the agenda will be publically posted.

**XI. Second Public Comment Session** ..... Eric Dominguez  
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Dominguez announced the Second Public Comment Session. Hearing no comments, Mr. Dominguez then turned to agenda item XII.

**XII. Adjournment** ..... Eric Dominguez

Mr. Dominguez adjourned the meeting at 10:57 a.m.

*Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

**GOVERNOR’S WORKFORCE INVESTMENT BOARD**  
**CLEAN ENERGY SECTOR COUNCIL**

Timothy Breed, Chris Brooks, Eric Dominguez (Chair), Dr. Jim Faulds, Robert Feibleman, Susan Fisher, Ron Fletcher, Debra Gallo, Dr. Alan Gertler, Amelia Gulling, Dr. Ghassan Jabbour, Les Lazareck, Councilwoman Peggy Leavitt, Bonnie Lind, Dr. Emmanuel Maragakis, Jack McGinley, David Miller, Dr. Thomas Piechota (Vice-Chair), Jordan Pinjuv, Michael Purtill, Commissioner George Rowe, Senator Patricia Spearman, Brita Tryggi, Jennifer Turchin and Councilwoman Anita Wood

**Notice:** *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Friday, October 11, 2013.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.